



Letterbox Distribution • Printing • Graphic Design

Order Form

Business name: _____ ABN _____ Date _____

Contact Name _____ Email _____

Billing Address _____ Post Code _____

Phone: () _____ Fax: () _____

Pick up address if different to billing _____

Expected delivery date START _____ FINISH _____

Bundle size _____ **Qty of boxes** _____ **Weight of each box** _____

Distribution quantity _____ **Special Instructions** _____

Quoted delivery price _____ Would you like a quote for printing _____

Type of leaflet please circle

DL	A5	A4	A6
Magazine/Cat	Magnet	Menu	Business Card
Envelope	Quote for Printing	Custom	Other

Areas to be delivered

How did you hear about us

Yellow Pages Book	Yellow Pages ONLINE	Google	Yahoo
Nine MSN	Sales Person	Search Engine	Referral
Newspaper	Chamber of Commerce	Received a Coupon	Other

Conditions

- 1) Delivery, Printing and Design schedules are subject to weather and unforeseen conditions.
- 2) **All invoices are C.O.D and must be paid prior to work start. Payment can be made by Credit Card, Cheque, PAYPAL or EFT**
- 3) Prices and terms and conditions are subject to change without notice.

Name of authorised person _____

Signed _____ Date _____

Pro Post Australia (02) 4722 9122 Fax (02) 47 22 9121